

# Jefferson County Solid Waste Committee

Jefferson County Courthouse  
311 S. Center Ave., Room C2003  
Jefferson, WI 53549

## October 1, 2024 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Bob Preuss, Dan Herbst and Mark Groose were present. Matthew Tracy was absent. Staff Present: Matt Zangl and Kim Buchholz. Dave Schilling, Ixonia Transfer Site, was present via Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance per Zangl.
4. **Approval of the Agenda** – Approved as printed.
5. **Public Comment** - None
6. **Approval of Minutes – August 6, 2024, Solid Waste Committee Meeting** – Motion by Preuss, seconded by Groose, to approve August 6, 2024, Solid Waste committee meeting minutes. Motion approved, 4-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz stated that the final Clean Sweep event was held in September and now she will be working on closing out the grants for 2024. Upcoming events for the October Unused Prescription Drug Take will be held at the Rock Lake Activity Center on Tuesday, October 22 from 11-1 p.m. and Walmart in Jefferson on Saturday, October 26 from 10-2 p.m. We are partnering with the Lake Mills Police Department and the Jefferson Police Department to offer these events. Buchholz also reported to the committee that she was able to complete the Solid Waste 101 online class that is new offering which provided an overview of the solid waste industry. She was also able to participate in a tour of the Outagamie County Materials Recycling Facility and Landfill in Appleton, WI. The class and tour were very beneficial.
9. **Discussion on Solid Waste Departmental 2024 Financial Report** – A copy of the 2024 budget to date was distributed to the committee. Zangl reported that everything is on track. The invoices from the most recent Clean Sweep event have not been received. We will have a better idea of where we are budget wise once we have those invoices.
10. **Discussion on Solid Waste Departmental 2025 Budget** – Zangl distributed a copy of the proposed 2025 budget. He stated that mostly status quo for 2025.
11. **Update from Waste Collection Partners** – None
12. **Discussion and Possible Action on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events** –
  - **Recap/Review of August 17 Electronic & Appliance Recycling Event** – Buchholz stated that overall, she felt the event went well. She handed out a summary of the responses received from the event to committee members. We had a total of 223 cars; Resource Solutions had a total of 230 cars. Of those, 126 participants were first time participants. 84 individuals heard about the event through the newspaper while 43 came due to the yard signs. The majority of attendees brought items from only 1 household and knew where to properly dispose of unused

prescription drugs and household hazardous waste. Callan stated that one improvement would be to snake the line of cars throughout the parking lot versus having two lines.

- **Recap/Review of September 13 & 14, 2024 Clean Sweep Event** – Buchholz stated that the 2-day event went well. She has received positive feedback in general and people are glad for the provided opportunity. Preuss stated that having 2 lines was confusing to people. A suggestion would be to have 1 set of cones and tell people to go to the right or left of the cones. Buchholz stated that the summary of the event responses was not yet calculated and that she would send it out to the committee via email once completed. Attendance for the 2 day event was 195 plus 9 VSQGs (Very Small Quantity Generators). Only 4 farms attended.

13. **Discussion and Possible Action on 2025 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling Events** – Buchholz stated that she has tentatively booked April 4 & 5, 2025 for the Spring Clean Sweep at the Jefferson County Parks Department and September 19 & 20, 2025 for the Fall Clean Sweep at the City of Watertown Street Department. Buchholz reported that our current recycler, Resource Solutions, is a certified collector but not a certified recycler. The WI DNR has changed their requirements for grants that grantees must utilize a certified recycler. Buchholz met with a new company that looks promising but needs to do a little more research. Zangl stated the department will also be looking at fees for 2025. Buchholz will be researching what neighboring counties/programs are doing and obtaining some additional information from Veolia, etc. We will bring the information back on a recycler contractor as well as 2025 fees to the next meeting in December.

14. **Discussion and Possible Action on 2025 Clean Sweep and Recycling Fees**

The committee first discussed fees for the Appliance and Electronics Recycling Events. Motion by Herbst, seconded by Preuss to charge \$10 per vehicle for all 2025 Appliance and Electronics Recycling Events.

The committee then discussed fees for the Clean Sweep events. Buchholz explained that there are two events held annually. Fees have not been changed in a number of years. Discussion occurred. The committee after much discussion asked Buchholz and Zangl to put together a breakdown of costs and income for the program. Buchholz was also asked to check with Veolia on the cost of recycling certain items. Put on as an agenda item at the February 2025 meeting.

15. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – tire discussion, 2025 fees for Clean Sweep events, final expense report and usual agenda items
16. **Next Solid Waste Committee Meetings** – Tuesday, February 4, 2025 at 8:30 a.m.
17. **Adjourn** – Motion by Preuss, seconded by Goose, to adjourn meeting at 9:39 a.m.